



Case Number:

LEA:

Facilitator: **Burton**

Facilitation Date:

Evaluator: LEA Parent(s)

Thank you for participating in the resolution meeting process. We ask that you take a few minutes to complete this evaluation as it is important for the Office for Dispute Resolution (ODR) to receive your feedback.

Resolution Meeting Facilitation Evaluation Questionnaire

1. With regard to ODR, please indicate your satisfaction with the staff explaining the facilitation procedures, contacting the parties and scheduling the facilitation.

Satisfied *Neutral* *Dissatisfied*

Comments: _____

Now think about the facilitator in your case. Circle a response which represents your opinion about the following questions.

2. Did the facilitator explain
- | | | | |
|-----------------------------------|------------|------------------|-----------|
| the resolution process | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| his/her role in facilitation | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| each party's role in facilitation | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |

Comments: _____

3. Did the facilitator
- | | | | |
|--|------------|------------------|-----------|
| listen to your concerns | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| understand the issues | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| treat you with respect | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| help you clarify and prioritize your concern | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |

Comments: _____

4. Did the facilitator foster an environment where
- | | | | |
|--|------------|------------------|-----------|
| ideas and concerns could be shared | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| mutual respect and understanding were encouraged | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| the parties could work together to develop solutions | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |
| anger and tension could be expressed constructively | <i>Yes</i> | <i>Undecided</i> | <i>No</i> |

Comments: _____

If the parties had difficulty developing solutions, did the facilitator help the parties move past serious differences	<i>Yes</i>	<i>Undecided</i>	<i>No</i>
clarify information	<i>Yes</i>	<i>Undecided</i>	<i>No</i>
problem solve	<i>Yes</i>	<i>Undecided</i>	<i>No</i>

Comments: _____

6. Is an IEP, IFSP or service agreement meeting scheduled to accommodate any changes resulting from the facilitation agreement? *Yes* *Undecided* *No*

Comments: _____

7. Would you contact ODR and request facilitation services for any future special education disputes? *Yes* *Undecided* *No*

Comments: _____

8. As a result of this facilitation, do you feel that you have established better communication with the other party, a better understanding of their concerns, and be able to discuss issues more openly and constructively in the future? *Yes* *Undecided* *No*

Comments: _____

9. Overall, how satisfied were you with the results of facilitation?
 Very Satisfied Satisfied Dissatisfied
 Very Dissatisfied Neutral Not Sure

10. Do you have any suggestions on ways to improve facilitation?

If you would like a representative from ODR to contact you to discuss this evaluation, please provide your name and contact information

 Signature (Optional) _____
 Date

Please return this completed evaluation questionnaire to ODR. We appreciate your response.