

Exceptional Children's Assistance Center  
2020 Family Engagement Month Call for Proposal  
RFP Submission form



**Purpose of Request for Proposal:** To celebrate Family Engagement Month the Exceptional Children's Assistance Center (ECAC) is calling for proposals from K-12 public schools in NC. The purpose is to highlight innovative and effective practices that engage families of children with disabilities in their child's learning. Two public schools will be awarded up to \$1,500.00 each to support their project. Projects that are chosen will be required to create a short video to highlight their strategies and share with other schools.

**Eligible Applicants:** This application is open to K-12 public schools in North Carolina.

**Population to be Served:** Families of children with disabilities identified under IDEA or Section 504.

**Number of Grants to be Awarded:** There are two categories of awards, Title I Schools and Non-Title I Schools. There will be one grantee in each category.

**Grant Award Amount:** Each grantee can receive up to \$1500.

**Grant Period:** February 1, 2021 – June 12, 2021

**Application Deadline:** The RFP Submission form must be sent electronically to [Broberts@ecacmail.org](mailto:Broberts@ecacmail.org) no later than 11:59 P.M EST Friday, January 8, 2021. Submissions received after the deadline will not be considered.

**Application Requirements:**

- One application per school
- All items in the RFP submission form must be completed
- 12 font typed, 350 word limit per question
- Signature required from Principal

**Grant Requirement**

- Each grantee will be required to create a short video (5-6 minutes) to highlight their strategies and share with other schools.
- No supplanting of other federal, state, or local funds.

**Grant Criteria**

- Must demonstrate how this proposal encourages families of children with disabilities to be involved in their child's learning..

**Allowable Activities:**

- Examples include planning, materials, supplies and equipment, incentives, transportation, joint professional development with families, and evaluation.

**Selection Process**

Applications will be scored by a review panel comprised of ECAC staff, parents, and community representatives to determine grant awards. The scoring rubric details the points assigned to each part of the application

**Scoring Rubric**

<b>Selection Criteria (50 Total Points)</b>	<b>POINTS</b>
1. Culturally and linguistically responsive	5
2. Engages families in planning and implementation	10
3. Innovative strategies	10
4. Clear implementation plan	10
5. Specific outcomes	10
6. Plan for measuring outcomes	5

**Notification Process:** An email will be sent to the Principals of the grantees on Friday, January 29, 2021 notifying them of the decision.

**Timeline at a Glance :**

- RFP Announced: November 2, 2020
- Entries due: No later than Friday, January 8, 2021 11:59 pm
- Grant Recipients Notified: Friday, January 29, 2021

**Questions:** Contact Beverly Roberts, [Broberts@ecacmail.org](mailto:Broberts@ecacmail.org) or 704-892-1321.

**General Information**

1. School Name:	
2. LEA:	
3. Primary Contact (Name, Title)	
4. Contact Email:	
5. Contact Phone:	
6. Principal Name:	
7. Principal's Email:	
8. EC Director Name:	
9. EC Director's Email:	
10. Are you a Title I School (Y or N)	

**Grant Planning and Implementation**

11. Summarize the key points or the objectives of your proposal. Include objectives.	
12. How is this proposal culturally and linguistically responsive to families?	
13. How will this proposal be implemented?	
14. Describe how families/ parents will be included in the planning and implementation of your proposal.	
15. Describe how the proposed activity will help families engage in their child's learning?	
16. Describe the desired outcome of this proposal. Describe how you will know if this project is successful.	
17. Is there anything else you would like us to consider in this application?	

**Proposed Budget**

List Expenses with budgeted amount:

Materials: \$

Equipment: \$

Supplies: \$

Stipends for Families: \$

Other: \$

Total: \$

Total Funds Requested: \$

Required Signatures:

Submitted by: \_\_\_\_\_

Principal: \_\_\_\_\_