

**SCHOOL AGREEMENT TO MEDIATE
AND REQUEST FOR MEDIATION**

I, _____ representing _____ school, request mediation in the matter of _____ (student's initials) to try to reach an agreement on some or all of the issues regarding educational services for the student. I understand that the mediation process will involve the mediator speaking privately to the parent(s) and the school representative(s). I understand the mediator, acting as a neutral third party, will work with each of the parties to develop an agreement that is mutually satisfactory.

If an agreement is reached, I understand that the signed agreement will be shared with other individuals working with the student. I understand that discussions during the mediation session will be confidential and will not be used during subsequent proceedings. I, therefore, agree not to call the mediator as a witness in any future proceedings pertaining to the student's case.

The following is a summary of the issue(s) we would like discussed at the mediation

with _____ (name of parent) _____

A copy of the parents' agreement to mediate is attached to this request. The parents have received a copy of "*Parental Rights in Special Education*" and have been informed of their right to a due process hearing.

School Representative _____

Parents _____

Address _____ Email _____

Telephone# _____ Student _____ DOB _____

School _____ Agency _____

Representative signature _____ Date _____

Send to *Special Education Resolution Center, 9726 E. 42nd Street, Tulsa, OK 74146*
(918) 270-1849; (888) 267-0028 toll free; (918) 270-2062 fax.